

### **Registration formalities under FCRA for organisations registered for less than 3 years**

Organizations which are registered for less than three years, it is not possible to obtain permanent registration under FCRA. Such organisations have to apply for prior permission to receive foreign funds. However, it is observed that in actual practice, the Central Government does not give prior permission to an association with a standing of less than three years.

An association will have to submit form FC-1A duly filled up in triplicate and will have to enclose the following documents to obtain prior permission:-

- Certificate of registration of your organization.(True copy)
- Memorandum of Association & bye laws
- A commitment letter from the donor agency (in original)
- Audited accounts of the last three years or for the previous year ended
- Proposed Project profile
- Activity report of the association from the date of registration
- Copy of exemption certificate if issued to your organization u/s 80G, 12A etc. of the Income Tax Act, 1961
- Utilization schedule of the foreign funds.
- Resolution passed by Governing Body of association agreeing to apply to FCRA prior permission
- Copy of power of attorney/resolution of the Governing body authorizing Chief functionary to sign form FC-1A, and other papers.
- List of the present members of the Governing Body of the society and the office bearers.
- Copy of any bulletin, journal published by the association with R.No. If any.

There is no registration fee for making application under FCRA

The application in FC-1A has to be submitted at the following address:-

The Secretary,

Ministry of Home Affairs,

Foreigners Division,

Jaisalmer House, 26 Mansingh Road,

New Delhi-110 011